EDGBASTON HIGH SCHOOL

ADMISSIONS POLICY

Rationale

Edgbaston High School seeks to welcome applicants who would benefit from the education and breadth of opportunity offered, and whose personal qualities indicate that they would have much to offer the School community. Girls are admitted to EHS between the ages of 2½ and 18 years. Edgbaston High School is committed to safeguarding and promoting the welfare of children. EHS welcomes applications from children of all backgrounds and does not discriminate on the grounds of race, colour, ethnic or national origin or disability. The school is aware of its responsibilities under the Disability Discrimination Act 1995 and has a Disability Policy in place.

The procedures relating to the Admission Register are outlined in the Children who are absent from school policy.

Linked Policies:

Children Absent from School Equal Opportunities
Special Educational Needs and Disability Policy
Safeguarding Policy
Bursary Policy

Objectives

- To gather a wide range of information about prospective pupils to ensure that Edgbaston High School is the best environment for them.
- To ensure transparency, consistency and fairness in all aspects of admissions.

Success Criteria

- Positive feedback from parents and pupils on the admissions process.
- The happiness and academic success of the pupils indicate the effectiveness of our procedures.

Methodology

1. **Implementation**

For all applications there is a registration fee of £100 (inclusive of VAT). Should more than one parent/carer have legal responsibility for a child, both parents/carers must be in agreement over the application before the school can process it. If parents/ carers cannot agree, it is their responsibility to reach a resolution.

We recognise that a candidate's performance may be affected by special circumstances, for example:

- Ill health.
- Special family circumstances e.g. bereavement.
- A disability or specific learning difficulty.
- If English is not the candidate's first language.

We request that parents inform the school of any special circumstances which may affect their daughter's performance. The School may request further information such as an educational psychologist's report or a medical report in order to make a fair assessment.

Westbourne

Entry from 2 ½ years is determined by the following criteria:

- the pupil is physically, emotionally and socially ready to be away from home in a more formal learning environment
- the pupil is ready to participate and progress in such an environment.

Entry at these and other stages up to the age of 5 years is carried out by means of a pre-admission visit during which the prospective pupil is informally observed and assessed.

Preparatory Department (Age 5 - 11 years)

Pupils are assessed for entry by means of:

- tests appropriate to age, based on KS1 and KS2 of the National Curriculum
- a confidential report from their present school
- an informal interview

Senior School

Entry to Year 7 (11+)

Entry to Senior School at 11+ is by a selective examination process. All applicants, including girls from Year 6 in the EHS Preparatory School, are invited to take this examination.

Girls are required to take an online aptitude test, involving mathematics, literacy and non-verbal reasoning.

- Extra time may be allowed in entrance tests where a current Educational Psychologist's Report is submitted with the application for entry.
- Appropriate provision will be made for any other special needs on request.
- A confidential report on achievement and progress is requested from a candidate's present school.
- Candidates and their parents are interviewed but this is not a firm indication of likely acceptance. At the time of the entrance test and interview, pupils are invited to participate in taster lessons.

- Entrance Tests for admission in September take place in the October before, and place offers are made in early December. Parents' decisions on acceptance (or otherwise) are required by mid March and certainly before the start of the summer term.
- The school reserves the right to schedule a subsidiary test.
- Examination results remain confidential to the school and the school is under no obligation to enter into correspondence concerning decisions relating to non-admission on the basis of a poor performance in the online test

Entry at a point other than Year 7 (11+)

Admission to other year groups is dependent on the availability of places and performance in selective entrance tests. An online test at the appropriate age level is administered involving mathematics, literacy and non-verbal reasoning. Candidates may also be asked to sit a written examination in a Modern Foreign Language.

- Extra time may be allowed in entrance tests where a current Educational Psychologist's Report is submitted with the application for entry.
- A confidential report on achievement and progress is requested from the candidate's present school.
- All candidates are interviewed.

Sixth Form

All candidates for the Sixth Form, internal and external, are required to obtain **minimum** qualifications for entry of:

- 6 GCSEs, grades 9 - 6 (including English and Mathematics)
- Grades 9 - 6 in subjects they wish to pursue at A level, or as laid out in the Sixth Form Prospectus

External candidates are offered conditional places based on predicted grades from their current schools and performance at interview. External candidates can apply for a scholarship and should expect to sit assessments in 2 out of 3 of their chosen A level subjects.

2. Monitoring

The entrance procedures are drawn up in line with the protocols of GSA and other Heads' associations and the Headmistress is responsible for ensuring that these are adhered to. She also ensures that there is consistency in the administration of the procedure.

In the event that a parent has any issue or concern regarding this Admissions procedure or the outcome of any application, he or she is referred to the School Complaints Procedure available on our website or on request from the Admissions Department.

Evaluation

The effectiveness of the policy will be reviewed regularly by the Headmistress based on feedback from all parties involved internally and externally.

Review

The policy will be reviewed by the Headmistress every two years unless significant issues arise that merit an immediate review.

Signed by the Headmistress CAMacro

Approved by
The Governing Body

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Date: 7/11/23

Review Date: September 2023